

AGENDA of the Personnel Board of the Town of Burrillville to be held Tuesday, April 19, 2011 at 8:30 a.m. at the Town Hall, 105 Harrisville Main Street, Harrisville, RI.

MEMBERS PRESENT: Chairman James Moran, Valerie Leduc, Paul MacDonald and Charlotte Gabrielson – Alternate Member

MEMBERS ABSENT:

CALL TO ORDER:

APPROVAL OF MINUTES:

- 1) Approval of March 8, 2011 meeting minutes and dispense with reading of said minutes.

APPROVAL OF INVOICES / EXPENDITURES:

- 2) Discussion, consideration and action relative to the Staples invoice in the amount of \$51.60 for office supplies and stop watches for the Probationary Police eligibility test on February 3, 2011.
- 3) Discussion, consideration and action relative to the CPS Human Resources Services invoice in the amount of \$824.05 for the Probationary Police Officer testing materials.

CITIZEN COMMENT:

UNFINISHED BUSINESS to be considered and acted on:

- 4) Discussion, consideration and action relative to the Jesse M. Smith Library Personnel Policies.
- 5) Discussion, consideration and action relative to the Probationary Police process.
 - a) Total cost of testing (advertising, CCRI rental, testing materials, etc.) vs. materials fees collected.
 - b) CCRI Field house – gym with weight room, pool and classroom rental vs. using BHS or BMS
 - c) Eligibility list
 - d) Miscellaneous

NEW BUSINESS:

- 6) Discussion, consideration and action relative to the resignation of the Tax Assessor.
- 7) Discussion, consideration and action relative to the retirement of a mechanic with the Department of Public Works.

COMMUNICATIONS:

GENERAL DISCUSSION:

EXECUTIVE SESSION PURSUANT TO RHODE ISLAND GENERAL LAWS 42-46-5(a)(1):

- 8) Request for Executive Session from Chairman James H. Moran, pursuant to Rhode Island Open Meeting Law [42-46-5 (a)(1)] for discussion and consideration related to the job performance of the candidates for the position of Police Sergeant and Lieutenant.

ADJOURN:

The Town of Burrillville will provide accommodations needed to ensure equal participation. Please contact the Burrillville Town Clerk at least three (3) business days prior to the meeting so arrangements can be made to provide such assistance at no cost to the person requesting it. A request for this service can be made in writing or by calling (401) 568-4300 (voice) or "via RI Relay 1-800-745-5555" (TTY).